



**DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
OFFICE OF THE ZONING ADMINISTRATOR**

October 25, 2021

**REFERRAL MEMORANDUM**

**TO:** Board of Zoning Adjustment *MW daw for ML*

**FROM:** Matthew Le Grant, Zoning Administrator

**PROJECT INFORMATION:** **Address:** 4511 Chesapeake Street NW  
**Square, Suffix, Lot:** Square 1570, Lot 0030  
**Zoning District:** R-1-B  
**DCRA Permit #:** B1908048

**SUBJECT:** **Construction of a new two-story Accessory Building with garage and Accessory Apartment.**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	D-5003.1 D-5201.2 (b) X-901.2	Construction of an accessory structure that exceeds the maximum permitted building area.

*Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.*